

## Application for Duke Digital Initiative Exploratory Projects

Instructors, departments, and students may use this form to submit an application to receive support through DDI's Exploratory Projects.

This form has three sections

- Section 1: Applicant information
- Section 2: Event or activity information
- Section 3: Agreement to terms

Please provide all of the information requested in each section. When you have reached the end of the form, **you must click on Submit to send your request to the Office of Information Technology.**

Please click on Next when you are ready to continue.

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### Section 1 of 3: Applicant information

Please provide answers to all of the questions.

**1 First name**

**2 Last name**

**3 Contact phone number:**

**4 E-mail address where we can reach you to make arrangements for a follow-up consultation:**

**5 Your Duke affiliation**

- Duke instructor/faculty member
- Duke staff
- Duke graduate student
- Duke undergraduate student
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**6 Your primary department at Duke:**

**7 Please provide the name of your department chair or program director or advisor**

- 8 Please provide the e-mail address of your department chair or program director or advisor:**

Please click on Next to go to the next part of the request form.

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**Section 2 of 3: Event or activity information.**

Please provide answers to all of the questions.

- 9 Please describe the project you would like to propose (give as much detail as you can) that will support innovation in technology to enhance and deepen the undergraduate experience and serve the instructional needs of our community.**

- 10 Describe the breadth of engagement and depth of innovation that this project will accomplish.**

- 11 Describe how you intend to make the products of your project available to others (e.g. lessons-learned, applications for broad use, community events).**

- 12 What are some of the technical barriers to getting this project done? Will you consult with local IT support? If so, have you contacted them?**

- 13 Be specific about what kind of support you need to accomplish your project and why.**

**14 Have you sought support elsewhere? If Yes, where?**

**15 Do you have any further comments or requests?**

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### Section 3 of 3: Agreement to terms

Agreement to the terms below is required before your request can be submitted.

**16 I understand that resources are limited and that if my application is accepted, this may not guarantee acceptance of similar applications in the future. (Please check this item to agree.)**

I agree to this condition.

**17 I understand that I will be responsible for obtaining permission for using protected materials, will get written release forms from participants in my project, and will otherwise work to ensure that my project fits within the University's policies and practices. (Please check this item to agree.)**

I agree to this condition.

**18 I understand that I or my department will be responsible for storing an archive copy of any products of this project. (Please check this item to agree).**

I agree to this condition.

Previous

Save

Next

Submit

50% complete