

Inter-Institutional Agreements at Duke

Is the class you want or need to take not offered at Duke this semester? Are you interested in taking classes outside of Duke but aren't sure you can afford it? Duke has established inter-institutional agreements with the following area universities:

UNC Charlotte
UNC Chapel Hill
UNC Greensboro
NC State
NC Central

These agreements outline the procedure for tuition billing and grade transfer between Duke and the visited school, and cover graduate *and* professional schools. Visit the [Inter-Institutional Registration Agreement](#) section of the Registrar's website for more details. Contact Allison Kirby (allison.kirby@duke.edu) in the Registrar's office for answers to any other questions you may have, or to begin the registration process.

FAQ

How many courses can I register for outside of Duke?

- Two courses per term, provided that the you are also registered for the balance of his/her normal load at Duke. That is, if you would normally take 4 courses a semester, you can take up to 2 courses at other institutions if you are also registered to take 2 courses at Duke in this same semester.
- One course per summer, provided that the student is concurrently registered for one full course credit at Duke.

Can I audit these courses or must they be taken for a grade?

You cannot audit courses at another institution; courses can be taken pass/fail only if that is an option permitted for that course at the visited school.

What are the deadlines for registering and dropping classes at each school?

Registration start dates and deadlines vary by school. Since these dates change each semester and each year, below we have provided links to the various schools' academic calendars. Usually the registration *start date* is listed in the calendar for the semester *prior* to the one you are interested in, and the registration *end date* is listed in the calendar for the semester you are interested in.

Once approved, adding and dropping courses is done through ACES. Therefore, the Duke Drop/Add registration deadline must be observed. See the [Drop/Add section](#) of the Duke Registrar's Inter-Institutional website for more details.

Academic Calendars and Course Listings

North Carolina Central*	Academic Calendar *	Course Listings
North Carolina State	Academic Calendar	Course Listings
UNC Chapel Hill	Academic Calendar	Course Listings
UNC Charlotte	Academic Calendar	Course Listings

UNC Greensboro	Academic Calendar	Course Listings
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* Note: The [Registrar's office of NCCU](#) does not have a direct link to its Academic Calendar. The calendar is available through the public relations website, so it is recommended that you check the integrity of this link.

When is the start date for the school semester?

Start dates vary by semester, year, and school. Visit the schools' academic calendars using the links above.

Does Duke offer transportation to these schools?

The [Robertson Scholars](#) bus offers transportation between Duke and UNC-CH. No Duke-organized transport is available to the other universities. Parking permits are available at most institutions (see below). Public transportation options are listed on the [Duke Parking](#) website; [DATA](#) and [TTA](#) monthly passes and ticket books can be [purchased](#) at the Duke Parking and Transportation office. [Charlene's](#) taxi service (919.309.SAFE) offers a reduced fare to Duke students and accepts payment by Flex.

Are parking permits available at other schools?

See individual schools' parking websites for more information about parking. However, parking options suggested by the schools are as follows (hyperlinks are directed to the schools' respective parking and transportation websites):

North Carolina Central

Parking decals are purchased from the Bursar's office; decals will be issued by the Police department with proof of purchase by receipt. Inter-institutional students will be considered for commuter parking, and will receive a booklet describing valid parking areas. Registered students are not permitted to use visitor parking spaces in lieu of purchasing a decal. Decals are purchased on a yearly basis; discuss your situation with the Bursar and Police department for prorating options. DATA buses also service the campus. Visit the [website](#) for general information or call the Police department at (919) 530-5326.

North Carolina State

All permits are sold on an annual basis, from August 16th through August 15th of the following year. Returned permits are prorated and/or purchased based on the date. When registering for classes on Pack Tracks, you will be asked if you wish to apply for a parking permit, and should apply at that time. If you do not apply at that time you will need to go to the [website](#) and apply after May 1. There are several variables that will affect your permit options: time on campus, and location of classes are two of the most important. The office will try to look at the overall cost to the student to help them determine what best suits their need. In addition, there are two pay lots on campus that charge \$1.00 per hour, a free Park and Ride lot at Carter-Finley Stadium off Wade Avenue (with free bus service every 10 minutes), and a TTA runs a bus from Durham to Campus (contact TTA concerning schedules and cost). To contact the office with questions, please call (919) 515-1601 have handy your class schedule and building location.

UNC Chapel Hill

The Ramshead Deck, with a fee of \$1.25 / hr, is available for student use. Free Park & Ride Lots are located off campus. Visit the [Department of Public Safety](#) website at to get more information, such as location of maps, to help your decision making. Keep in mind that Duke operates the [Robertson Scholars](#) bus, which operates between Duke and UNC daily.

UNC Charlotte

There is a temporary permit available for students for purchase by the day (\$3). You may purchase as many days as you need for the semester. If you are a night student and attend only after 3.00 pm, a single permit can be purchased at a cost of \$50 for the semester. If you attend on Saturdays you do not need a parking permit. If you have any further questions you may refer to the [website](#) or you may call the office at 704-687-4285.

UNC Greensboro

Parking is available on an hourly basis in decks (if space is available), meters (for short time needs), or by permit. Permits are sold on a yearly basis with pro-rated refunds available until March 31st. One lot is available after 5:00pm for evening students that does NOT require a permit and there is also one deck that has an evening deck permit. The [website](#) includes the current fee schedule and parking options. Information for the upcoming academic year will be posted by the registration opening for the fall term.

How do I acquire library access?

You must contact the circulation desk of the visited school. Phone contact information for each school is given below, as well as a link to the school's library website:

University of North Carolina at Charlotte	(704) 687 – 2392
University of North Carolina at Chapel Hill	(919) 962 – 1053
University of North Carolina at Greensboro	(336) 334 – 5304
North Carolina State	(919) 515 – 3364, 3365
North Carolina Central	(919) 530 - 6426

Are there special requirements for Business or Law courses?

Yes, there are some differences in the registration process. Relevant information can be found on the [Inter-Institutional Agreements](#) page, under the section heading “*Information specific to NCCU, NC State and UNC-Chapel Hill.*”