

Hong Kong Student Association Constitution (2004)

I. Name

The name of this organization shall be Hong Kong Student Association (HKSA).

II. Mission

Strengthening the relationship between the Duke Community and the Hong Kong Community, HKSA aims to:

- i. Aid new students in adjusting to life at Duke University and in the USA,
- ii. Create a supportive environment at Duke University for Hong Kong students,
- iii. Share and promote Hong Kong culture and affairs at Duke University,
- iv. Encourage the involvement of Hong Kong students in the Duke and Durham community,
- v. Promote Duke University in Hong Kong,
- vi. Establish ties and promote interaction with the Duke Alumni Club in Hong Kong.

III. Membership

1. All students, undergraduate and graduate, with a permanent home address in Hong Kong shall have the right of membership.
2. All other students interested in becoming a member of HKSA must attend at least two HKSA meetings and/or events and register to become a voting member.
3. All members shall have the right to vote for, to stand for election and to nominate candidates in executive committee elections.

IV. Executive Committee

1. The Executive Committee shall manage the affairs of HKSA. It shall compose of a President, a Vice-President, Secretary, Treasurer, Webmaster and Social/Cultural Affairs Chair.
2. The Executive Committee shall serve for a term of one year, beginning from the end of the Spring Semester until the Spring Semester of the following academic year.
3. The Executive Committee, led by the President, is obliged to fulfill the goals stated in the mission of HKSA.
4. In the event that a member of the Executive Committee vacates his/her position, an election shall be held for that position.
5. The Executive Committee shall hold regular meetings which shall be open to all voting members.

V. Elections

1. Elections shall be held annually in early April for executive committee positions.
2. The outgoing President shall appoint a senior to co-ordinate the elections.
3. An Executive Committee member shall be elected into office by a simple majority of votes.
4. In the event of a tie in election results, for any position on the executive committee, the senior coordinating the elections shall cast the tie breaking vote.

5. The election shall be held under conditions of anonymous voting.

VI. Finance

1. The treasurer shall maintain the finances of HKSA in compliance with the regulations set by Duke University.
2. Funding shall be obtained through contributions and Duke University Funds.
3. All requests for funding for an HKSA activity must be passed by a simple majority vote in the Executive Committee.
4. Withdrawals shall be signed by the President and the Treasurer.

VII. Meetings

1. Bi-annual General Meetings shall be held twice every academic year; the first at the beginning of the academic year (August) and the second in March.
2. The function of the first Bi-annual General Meeting shall be to review the achievements of the past academic year and to set goals for the new academic year.
3. The Bi-annual General Meeting convened in March shall function to elect the executive committee.

VIII. Amendments

1. This constitution shall be reviewed by the executive committee in two years (2006).
2. Amendments proposed by the review shall be passed by a simple majority of voting members.