

**Duke Environmental Alliance  
Constitution  
2006-2007**

**Article I.  
Name of Organization**

This organization shall be known as the Duke Environmental Alliance.

**Article II.  
Purpose and Objectives**

The Duke Environmental Alliance (hereafter referred to as EA) is a group committed to:

- universal access to clean air and clean water
- renewable energy and climate neutrality
- wilderness preservation and wildlife protection
- environmental, economic, and social justice
- conservative, intelligent, and efficient use of our natural resources
- grassroots organization and community-based movement
- systemic change of oppressive institutions
- healthy, local, and organic agriculture and food options
- responsible consumerism
- respect for diversity and for all forms of life

EA's mission is to promote the implementation of sustainable practices at Duke University and in the greater Durham area so as to support and defend the above values in our campus community and beyond. Through organization, advocacy, and outreach, EA strives to make Duke a model campus for environmental stewardship and to minimize our university's ecological footprint on the planet.

**Article III.  
Membership and Structure**

- A. Membership in this organization is open to anyone expressing a desire to join.
- B. At all times at least  $\frac{3}{4}$  of the organization membership shall consist of Duke undergraduates.
- C. Each member serves on at least one issue-specific committee.
- D. The group shall determine the number and focus issue of committees at the second meeting of the first semester.
- E. The entire EA elects the chairs of each committee from the pool of undergraduate members.
- F. EA also elects undergraduate members to several other positions, namely:
  - One President
  - One or Two Vice President(s)
  - Two Secretaries (one primary, one alternate)
  - One Treasurer
  - One Webmaster
  - One Field Trip Coordinator
  - Two DUGI Liaisons (one primary, one alternate)

- Two EMAC Representatives (one primary, one alternate)

#### **Article IV. Officer Duties**

A. The duties of the President are:

- To clarify and articulate the principles of sustainability and the overarching environmental mission of the group—both internally to its members and externally to the Duke community at large
- To represent and advocate for the values listed above in dealings with administrators, faculty, staff, and other student groups.
- To call and preside over weekly group meetings
- To formulate meeting agendas with the help of the Vice President, the Secretary, and the Treasurer
- To work with committee coordinators to develop effective and meaningful campaigns and to support them in whatever manner and to the extent they should like throughout project implementation

B. The duties of the Vice President are:

- To foster community solidarity and cohesion among members with regular educational and social events and programming
- To formulate meeting agendas with the help of the President, the Secretary, and the Treasurer
- To adopt and/or delegate the duties of the president in the event that (s)he is unable to perform them
- To oversee constitutional amendment referenda

C. The duties of the Secretary are:

- To attend and record minutes for weekly group meetings
- To compile and organize the minutes and send them out to the EA mailing lists
- To formulate meeting agendas with the help of the President, the Vice President, and the Treasurer
- To maintain an accounting of current members, both active and inactive

D. The duties of the Treasurer are:

- To create and submit the annual SOFC budget
- To handle member reimbursements for EA-related purchases
- To plan and in part implement an annual fundraising campaign for EA's Eco-Olympics competition
- To formulate meeting agendas with the help of the President, the Vice President, and the Secretary

E. The duties of the Webmaster are:

- To update the group website periodically and/or when asked to do so by other group members
- To manage administration of the EA mailing lists

F. The duties of the committee coordinators are:

- To spearhead issue campaigns identified and prioritized by committee members and endorsed by other group officers

- To facilitate committee meetings held after or outside of larger group meetings
- To keep the President and the Vice President updated regarding the status of issue campaigns
- To communicate the principles and goals of committee campaigns to the larger EA group and to the rest of the Duke community

G. The duties of the Field Trip Coordinator are:

- To identify, advertise, and organize club field trips once a month

H. The duties of the DUGI Liaisons are:

- To attend biweekly meetings of the graduate student environmental group, the Duke University Greening Initiative (DUGI)
- To keep EA updated regarding new and ongoing DUGI campaigns and vice versa
- To facilitate general communication and collaboration between the two organizations through formal and informal conversation and programming

I. The duties of the EMAC Representatives are:

- To attend monthly meetings of the Environmental Management Advisory Committee (EMAC)
- To keep EA updated regarding broad operational green initiatives occurring both within the Facilities Management Department (FMD) and across the university

### **Article V. Meetings**

- A. The group shall meet on a weekly basis, with smaller committee meetings held as needed.
- B. The regular day, time, and location of the weekly meetings shall be voted on by members at the second meeting of each semester.

### **Article VI. Voting**

- A. Decisions affecting the group will be made during meetings by a 2/3 majority of EA members present.
- B. At least 1/2 of the active EA membership must be present at the meeting for final decisions to be made official.
  1. Active membership in any given semester is defined as "attendance at 50% or more of group meetings."

### **Article VII. Dismissal of Officers**

- A. Officers who repeatedly neglect their duties shall be issued no fewer than two (2) official warnings by the President and/or Vice President before becoming eligible for dismissal.
- B. Decisions to dismiss an officer must be approved by a 3/4 majority vote.

