



Duke University Police Department

DEPARTMENTAL DIRECTIVE - INTERNAL DISTRIBUTION ONLY

ISSUED September 12, 2007

MEMO TO: All Majors, Captain, and Lieutenants

FROM: Robert H. Dean Jr. *RH*
Director of University Police

Re: Duke Police On-Call Administrators

There continues to be confusion as it relates to the notification of senior staff members upon the arrest of individuals. This confusion centers on the notion that permission must be received prior to taking someone into custody.

The intent of the recent email message was to expedite the process so the notification occurs before an individual is transported to the jail. It is my preference to do this so that I may be assured that arrest is the appropriate response and that reasonable alternatives are considered, if applicable. I also want to have sufficient time to prepare my chain of command in the event the arrest generates media attention or, in the case of students, parental concerns.

I am concerned that inadequate supervision has created a lack of credibility in the eyes of many in our community. This has been further exacerbated by the perception that we and the Durham Police Department are "Out to get Duke Students." Unfortunately, much of this is also being fueled by the aftermath of the lacrosse investigation. It is a baseless accusation. Nevertheless it is a very real perception.

When you are performing your official duties, you are acting with the authority granted by the State of North Carolina AND you are representing this university. You must always keep its best interests in mind. That means you have to go above and beyond what our municipal counterparts will usually do. There is much oversight and scrutiny. It is the nature of our profession as campus police officers. So I need for each of you to get it right the first time. I also need for you to understand that the review process is part of our job.

Finally, I want to build more consistency in the notification process. To this end, I have asked Major Snellgrove to accept the "on-call" status until further notice. Effective 1800 hrs this date, initial notifications for all jail arrests and serious incidents should be made to him. This will not prohibit, nor am I suggesting that other members of the command staff refrain from conducting post checks or following up on incidents.