

[REDACTED]

It has come to my attention that [REDACTED]

[REDACTED]. This letter is to inform you that I am beginning a formal investigation of this matter in order to determine if you are in violation of university policy. The university policies at issue are [REDACTED].

Before making a decision about whether to officially charge you with (a) university policy violation(s), I am requesting that you submit a written statement to me explaining this situation from your perspective. Please submit your statement to me by [REDACTED].

For an explanation of the undergraduate judicial system, including university policies and disciplinary procedures, see our Web site at <http://judicial.studentaffairs.duke.edu> or the *Bulletin of Information and Regulations*, which can also be accessed through our site. A hard copy of this publication is available in our office.

Disciplinary advisors are students and staff who are familiar with our process and have been trained specifically to provide you with assistance and support. Student [REDACTED] and staff member [REDACTED]. You may seek advice from whomever you wish regarding this matter, but I strongly encourage you to talk with a disciplinary advisor given their experience with our process.

I will be in touch with you regarding the progress of the investigation after I receive your written statement. Please feel free to contact me if you have any questions.

Sincerely,

Stephen P. Bryan  
Associate Dean for Judicial Affairs

[REDACTED]