

ARTICLE XII – cont'd

3. Awardee selection shall be by the Council using the same process used for selection of National Honor Members. (1976)
4. It shall be generally understood that no more than one per year shall be awarded, with the presentation being made at a Conclave or a chapter initiation. (1976)
5. It shall be understood that Council members shall not be eligible for the Harold T. Larsen Award for two years after the individual's completion of service on the Council. (1976)

D. "James M. Robbins Excellence in Teaching Award." (1984)

1. The only criteria for this award shall be that the candidate must have shown a dedication to teaching in the civil engineering profession or associate engineering fields. The candidate of the award need not be a member of Chi Epsilon.
2. Each chapter may select, with a simple majority, one candidate to submit to the District Councillor by December 1. Nomination forms are to be included in the biannual information packet provided by the national office. The chapter will include a resume, a photograph, and a typewritten letter of recommendation outlining the outstanding teaching qualities and personal characteristics of the candidate.
3. Each District Councillor shall choose one of the nominees and send the nomination packet, with photo, to the National Secretary/Treasurer by January 1 and shall notify the district winner by letter.
4. The National Secretary/Treasurer shall supervise the final selection of the national winner whom the Council has chosen to be the best qualified to receive the award, in the spirit which James M. Robbins exhibited in his dedication to teaching in civil engineering. The National Secretary/Treasurer shall notify the winner's chapter by January 31. (1986)
5. Each district winner shall receive a certificate recognizing this achievement and a letter of congratulations from the National President of Chi Epsilon. (1990)
6. The national winner shall receive a plaque recognizing this achievement and each district winner shall receive a certificate stating "The _____ District of Chi Epsilon recognizes _____ for excellence in teaching, in the spirit of James M. Robbins."

E. District and National Scholarship Awards. (1984, R2000, R2002)

1. Each district shall distribute a scholarship of \$1250 in recognition of a different National Honor Member. (1990)
2. Chi Epsilon shall distribute two John A. Focht National Chi Epsilon Scholarship Awards of \$2500 each on an annual basis and, three Brother Austin Berry National Chi Epsilon Scholarship Awards of \$2500 each, for a total of five (5).
3. National Scholarship recipients will be chosen from the district scholarship candidates.

ARTICLE XII – cont'd

4. Recipients of the National Scholarship shall not receive a district scholarship in addition to the National Scholarship, within a scholarship year. When the recipient of a district scholarship wins a national scholarship, the runner-up in that district will receive that district's scholarship.
5. An initiate does not qualify, since membership is a basic criterion for the scholarship.
6. The awards of the scholarships are based on the four pillars of Chi Epsilon membership: character, scholarship, sociability, and practicality.
7. Guidelines for the application procedure are as follows:
 - a. Each chapter's Faculty Advisor may submit up to two recommendations to the District Councillor by December 1. (1986) The selection of the chapter's candidates is left to the chapter's discretion. (1998)
 - b. The application packet supplied by the National Office shall be completely filled out for the recommended candidates pertinent to the applications:
 - (1) membership in organizations;
 - (2) offices held;
 - (3) honors, awards, and scholarships received;
 - (4) outside activities and hobbies;
 - (5) copy of transcript;
 - (6) two recommendations (at least one from a faculty member);
 - (7) a brief summary written by the candidate, which will state professional goals and objectives;
 - (8) any other information which the applicant feels is pertinent to the application;
and
 - 9) a photo of candidate (full face/shoulders quality for publication)
 - c. The District Councillor shall select the winner and notify all applicants by January 1.
 - d. The District Councillor shall send to the National Secretary/Treasurer the complete packet (including photo) for the winner and for the 2nd place winner (runner-up), to be pooled for other scholarships.
 - e. The National Secretary/Treasurer shall appoint a committee for the selection of the National Scholarship Awards.

F. Conclave Spirit Award (1996)

1. The Conclave Spirit Award, handled by the Awards, Rituals, and Jewelry Committee (AR&J), is to reward a student chapter attending a National Conclave on the basis of (1) the number of delegates sent including, those sent as proxies for other chapters, (2) the distance traveled, and (3) the proportion of delegates to active members of the chapter.